



# Buckland & Chipping Parish Council

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## MEETING No 328 of BUCKLAND & CHIPPING PARISH COUNCIL

### Parish Council Meeting

Monday 3rd June 2024, 7.30pm in St Andrew's Church, Buckland

To: Cllrs Robert Arkle (Chair), Penny Baxter-Newman (Vice), Helen Dauris, Jeff Kenyon, , Debbie Thompson, Simon Dela-Nougarede

You are summoned to attend Meeting No 328 to transact the business on this agenda.

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

*C Scott*

Mrs C Scott,

Date: 28<sup>th</sup> May 2024

**Clerk to Buckland and Chipping Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

### AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

#### **328.1 Apologies for absence**

**To receive apologies for absence.**

#### **328.2 Declarations of Interest and dispensations**

- 1. To receive declarations of interest from councillors on items on the agenda** *(including non-pecuniary, with the nature of the interest). Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
- 2. To receive and consider members' written requests for dispensations for declarable interests** (if any)
- 3. To grant any requests for dispensation as appropriate**

#### **328.3 Minutes:**

- 1. To confirm the minutes of Buckland and Chipping Parish Council Meeting 327, 13<sup>th</sup> May 2024 as an accurate record of proceedings**

#### **328.4 Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies

#### **328.5 Public Comments: Limited to 15 minutes**

Members of the public and councillors can raise matters of concern.

**328.6 Finance**

1. To authorise payments made in accordance with the budget
2. To agree venue for meetings
3. Annual Governance and Accountability Return (AGAR) 2023/24  
Audit requirements for the year ending 2023/24
  1. To approve the Annual Accounts 2023/24
  2. To approve the Certificate of Exemption 2023/24
  3. To approve the Annual Internal Auditor Report for the year 2023/24
  4. To approve Section 1, the Annual Governance Statement 2023/24
  5. To approve Section 2, Accounting Statements 2023/24
  6. To agree the dates for the public rights period, 6<sup>th</sup> June – 15<sup>th</sup> July 2024

**328.7 Planning**

To receive a planning report on applications and decisions

**328.8 Reports from Working Parties and Committees**

1. D-Day celebrations
2. Lithium battery campaign – to consider sending a letter of support

**328.9 To note items for future agendas:** and to receive any other items for future consideration

**328.10 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 1st July 2024, St Andrew's Church, Buckland**